

PLANNING BOARD MEETING
Monday, December 7, 2009
Stow Town Building

1.	7:00 PM	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.	7:30	Mike Clayton, Supt. of Streets <ul style="list-style-type: none"> • Discussion on Lower Village Master Plan <ul style="list-style-type: none"> ◦ Identify problem areas such as drainage, traffic flow, pedestrian safety etc.
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Discussion/Action Items

7.		Draft letter on Ben Smith Dam Removal report
8.		FY10 Expense Budget and Capital Requests
9.		Planning Board Designee to Chapter 61 Study Evaluation Group <ul style="list-style-type: none"> • 11/25/09 email from Board of Selectmen
10.		Ch 61 notification of Warren land for Pilot Grove expansion <ul style="list-style-type: none"> • Planning Board Recommendation?
11.		Unfunded Mandates <ul style="list-style-type: none"> • Request from Board of Selectmen in response to Rep. Cory Atkins of the House Ways and Means Committee
12.		Standard Operating Procedure <ul style="list-style-type: none"> • 11/23/09 email from Board of Selectmen
13.		Planning Board Vote; Taylor Road Bond Reduction
14.		Executive Session
15.	10 A.M.	Adjournment

CORRESPONDENCE

11/23/09 Memo from Karen Kelleher to Planning Board Re: Regional Housing Trust Discussion and Information packets
11/23/09 Email from Karen Kelleher to Sue Sullivan, Re: Complaint from owner on Sylvan Drive
11/24/09 Memo from Karen Kelleher (Master Plan Committee Member) to Board of Selectmen Re: Master Plan Expenses
12/01/09 Letter from Mark White to Dunster Drive residents\

TOWN BOARDS/COMMITTIES

12/01/09 Our Town Stow
12/03/09 Town of Bolton, ZBA Notice of Public Hearing
12/03/09 Town of Bolton, Planning Board Notice of Public Hearing

AREA TOWNS/BOARDS and COMMITTIES

11/23/09 Boxborough ZBA, Notice of Appeals

PUBLICATIONS

11/23/09 APA, Zoning Practice; Nonconformities
11/30/09 APA, December 2009 Planning Magazine

LOOKING AHEAD

12/02-12/09/09 All About Asphalt
2009-10 APA Audio/Web Conference Training

2009-11